

Selectmen Meeting Draft Minutes

Wednesday, March 15, 2017

- I. Chairman Benson called the Selectman meeting to order at 6:00pm. In attendance were Dan Norwood, Lydia Goetze, Chad Terry, Manger Lagrange and Town Clerk Marilyn Lowell. George Jellison was excused.
- II. Visitors to be heard not on the agenda
John Stanley and Eric Norwood presented a list of terms for a potential lease to the parking spaces off Village Green Way. The Town had previously maintained the area until it was determined a flaw in the original conveyance of Village Green Way in exchange for municipal maintenance of the parking spaces in front of the drug store which did not contain a definitive value for the exchange. Manager Lagrange will provide the legal basis in a future meeting. Dan Norwood suggested a minimum 10-15 year lease compared to their proposal which provided for a 1-2 year term.
- III. Approval of Minutes:
Lydia Goetze moved to accept the Selectmen meeting minutes of February 28, 2017, seconded by Dan Norwood and voted in favor 4/0/0.
- VI. Manager's Report:
 - ~ A copy of the bid request for landscaping including a spec sheet for this season's maintenance of the Veterans Park, Public bathrooms, Norwood Square, Main Street Planters and the Gateway sign was presented.
 - ~ A simple representation for investing town funds was presented by First Advisors for Selectmen future consideration.
 - ~ As a matter of budgeting replacement and/or maintenance costs of the Town fuel tanks, Lagrange asked the Selectmen to consider during future discussions adding .15 cents to the gallon price for all users to be placed in a reserve fund.
 - ~ Marilyn Lowell sent a note of thanks for the Selectmen expressing their condolence with flowers for her loss.
 - ~ Lagrange asked the Selectmen to consider a policy for the next budget cycle that all payments to non-profits be paid out on a quarterly basis and not in one lump sum?
- V. Old Business:
 - ~ Lydia Goetze moved to authorize a local match of \$442,000 for the construction of Main Street sidewalk, seconded by Chad Terry and voted in favor 4/0/0.
 - ~ Lydia Goetze moved to go into executive session regarding legal representation for the Hook property discussion. Chairman Benson suggested to wait till the end of the meeting to enter into executive session.
- VI. New Business:
 - ~ Ryan Donahue, Carolyn Ball and Anne Napier of the Warrant Committee summarized their findings after reviewing the municipal budget for the fiscal year 17-18. They were in agreement with all the budget numbers presented by the Selectmen. In a list of other concerns, they would like to see some housekeeping done on CIP charts, primarily with replacement costs and original date of purchases. It was also suggested to provide town employees with a summary of total benefits cost received by the staff.
 - ~ Manager Lagrange suggested a building for the historical society be placed next to Goog's Pond for display of historic memorabilia. Currently there is insufficient space at the Harbor House for any reasonable presentation. There is a 24' x 24' office building from the highway garage that could be used, but it was also suggested it would be probably more efficient to construct a small building. Lagrange asked for a consensus if they wanted to proceed with the idea. The Selectmen were in agreement.

- ~ Manager Lagrange suggested Meredith Hutchins to be considered in memoriam in this year's town report. Chad Terry also suggested the Town Report be dedicated to Richard Norwood.
- VII. Other Business:
 - ~ Lydia Goetze requested the Selectmen meeting of April 11 be changed to allow for participation at the public officials workshop in Belfast. Chairman Benson suggested the discussion to postpone the April 11 meeting to be addressed at the March 28 meeting.
 - ~ Lydia Goetz asked about the Harbor House roof bids and Lagrange stated will be advertised in next week's papers.
- VIII. ~ Dan Norwood moved to accept following warrants, seconded by Chad Terry and voted in favor 4/0/0
 - General Fund Warrants, FY 16-17: 90, 92
 - Payroll Warrants: FY 16-17: 86, 91
 - School FY16-17: 85, 88, 89
- IX. Next Meeting Date:
 - May Ballot Public Hearing, March 28, 2017, Town Office at 5:30 PM
 - 1) Infrastructure Bond
 - 2) Excess Property Tax Ordinance
 - Selectmen Meeting following public hearing
- X. ~ Dan Norwood moved to go into Executive Session at 7:03 PM, per 1 M. R. S. A. § 405 (6) (a) relative to personnel matters to discuss Town Manager contract, seconded by Lydia Goetze and voted in favor 4/0/0.
 - ~ Dan Norwood moved to adjourn executive session at 7:33 PM, seconded by Chad Terry and voted in favor 4/0/0.
 - ~ In the public meeting, Dan Norwood moved to accept a contract between the Town and Donald Lagrange to serve as a Code Enforcement Officer/ Plumbing Inspector for a term effective July 1, 2018 to June 30, 2021, seconded by Chad Terry and voted in favor 3/0/1 with Lydia Goetze abstaining.
 - ~ Manager Donald Lagrange submitted a letter of resignation from the position of Town Manager to be effective June 30, 2018. He stated this will give the Board of Selectmen ample time to go through the process of finding a new manager. Chad Terry moved to accept the letter of resignation, seconded by Lydia Goetze and voted in favor 4/0/0.
 - ~ Dan Norwood moved to go into executive session at 7:45 PM pursuant to 1 MRSA § 405 (6) (C) to discuss acquisition of real property.
 - ~ Dan Norwood moved to adjourn executive session at 8:24 PM, seconded by Chad Terry and voted in favor 4/0/0.
 - ~ In a public meeting, Dan Norwood moved to amend the Town Counsel previously approved, from Andy Hamilton to the regular town counsel Lee Bragg to pursue negotiations with Carolyn Hook, seconded by Chad Terry and voted in favor 3/1/0 with Lydia Goetze voting against.
- XI. ~ Dan Norwood moved to adjourn Selectmen meeting at 8:25 PM, seconded by Chad Terry and voted in favor 4/0/0.