



PUBLIC HEARING

Town Office

Tuesday October 10, 2017 @ 6:00 PM

I. *Call to Order/Roll Call* – Chairman Lydia Goetze called the Land Use Ordinance Amendments public hearing to order at 6:00 PM. In attendance were George Jellison, Dan Norwood, Chad Terry, Ryan Donahue, and Assistant Manager/Town Clerk, Marilyn Lowell. Manager, Donald Lagrange was absent.

II. *Question 1:*

Land Use Ordinance Amendments (see handout for complete description)

Mike Magnani, represented the Planning Board to help answer questions, if needed. Carol Sullivan had clarity questions on amendments presented. *40% lot coverage was clarified. *Conditions 1 & 2 conflict with the ordinance definitions of commercial, multi-family and dwelling. *Why ownership matters and there is no definition of condos in the LUO. Question 1 about “multifamily structures in excess of three dwelling units” will be added to the 10/24/17 agenda for more discussion. Mike will take these questions to the Planning Board and report back to the select board, on 10/24/2017.

III. *Adjourn Public Hearing* –Dan Norwood moved to close the public hearing at 6:50 PM. George Jellison second. Vote 5/0/0, in favor.

Selectmen Meeting

Southwest Harbor Town Office,

Tuesday, October 10, 2017 @ 6:00 PM

I. *Call to Order/Roll Call* - Chairman Lydia Goetze called the Selectmen Meeting to order at 6:50 PM. In attendance were George Jellison, Dan Norwood, Chad Terry, Ryan Donahue, and Assistant Manager/Town Clerk, Marilyn Lowell. Manager, Donald Lagrange was absent.

II. *Visitors to be heard not on the agenda* – Judson Raven wanted to thank the CEO and the office staff for their help with his building application. He was curious when he would get the permit, to start building. Chad Terry made a motion to take discussion of CEO/LPI in Other Business, out of order. Ryan Donahue, second. Vote 5/0/0, in favor. It was suggested to look at an Interim CEO & LPI, during Don Lagrange’s medical leave of absence. If necessary, a Special Selectmen Meeting would be held to appoint candidate. Lyle Dever and John Larson were noted as possible candidates. Getting information on what can be done, before obtaining a permit was also suggested. Marilyn will contact Lyle Devers and John Larson, as well as Don Lagrange with regards to pre-permit activity. Chairman Goetze moved to continue with the original agenda order.

III. *Approval of Minutes:*

a. *Selectmen meeting minutes of September 26, 2017* – George Jellison moved to accept the Selectmen Meeting minutes of September, 26, 2017, with the amendment of a spelling correction. Chad Terry seconded. Vote 5/0/0, in favor.

VI. *Manager’s Report* –

~ An estimate for future sewer plant upgrades presented at the last Selectmen meeting will be a water-sewer district project. The Town will have no voice in its process including engineering, construction, bidding, grants and bonding except to pay to the district the cost of the bond. *Chad Terry asked that legal be contacted for advice on town’s obligation for the bond matching, if Town doesn’t have any voice in the process.

~ Marilyn attended the 2017 Firefighters Grant Workshop. Attendees were given a workbook, to help with the application process. There is a checklist, for information to go on application, that once completed will help save time, when the next grant cycle opens. The applications may be available between middle of Oct. to middle of Nov. The panels are needed by Jan. since the application period is only 30 days.

~ Adam gave some updates on the Harbor projects. They are in beginning stages of planning for the new Manset finger float set up. Adam will be testing the depth of the mud, where pilings will go, be sure there is no ledge in the way. Once this is determined, Adam will work with Scotty to build a finger float base for the shore line. The base will be a combination of stone and concrete with posts driven into the ground for anchors. Adam will also look into any necessary permits.

Ames Assoc. is printing a large version of the mooring plan draft. The harbor will be sectioned off on the print, so the harbor committee can look at plan more closely & determine areas that need work.

The Harbor Comm. will also be meeting to discuss possible ordinance changes, including any cruise ship Ordinance additions.

~ The Conservation Comm. will be holding a Public Hearing on Oct. 11th, to present information and receive questions about the Charlotte Rhoades Park Renovation Project for 2018.

~ The Chamber of Commerce will be holding their annual meeting on Oct. 17th from 5-7 pm at Sips Rest. Buffet dinner & cash bar, followed by business meeting & speakers. If interested RSVP to Cynthia at chamber, 244-9264.

~ Scotty & Mike have started trimming back trees on the Hillcrest Circle, for the Town Roads Projects.

~ MDI Hospital & Health Centers will be holding Focus Groups on Monday, Oct. 2nd and Tuesday, Oct. 3rd. These meetings are to hear community member's opinions about the way healthcare in the area is provided. Letter in mgr. report packet with times, places and registration information.

V. *Old Business*

a. *Polco* – Chairman Goetze presented an overview of meeting with Jeff in regards to the Polco citizen involvement and polling process. Lydia Goetze, Marilyn Lowell & Ellen Scull will be listed as authorized persons, to post questions on Polco site. The consensus of the board was to start the process with cruise ship questions and the Board wants to review questions before they are published on the SWH Polco site.

VI. *New Business* - None.

VII. *Other Business* -

~ Chairman Goetze announced to the board, the receipt of a purchase & sale agreement, from Carolyn Hook for her property adjacent to the Manset Town Dock. Marilyn Lowell presented the Special Town Meeting Warrant, to be signed for a meeting on October 24, 2017 @ 6:00 PM, at the SWH Fire Station, if this was the decision of the board. George Jellison moved to accept warrant for the Special Town Meeting. Dan Norwood second. Vote 5/0/0, in favor.

~ Assistant Manager, Marilyn Lowell presented a memo about offsite catering permits. Dan Norwood made a motion to authorize Assistant Town Manager, Marilyn Lowell, to approve and sign on behalf of the BOS for offsite catering permits that go to the State, with appropriate fees, during the Town Managers absence. Chat Terry second. Vote 5/0/0, in favor.

~ Dan Norwood made a motion to authorize Marilyn Lowell, as Interim Town Manager, and to approve her signing on behalf of the BOS for all permits and financial duties of the Town. Chad Terry second. Chairman Goetze moved to amend, to add during the Town Managers

Medical absence. Chad Terry second. Vote 5/0/0, in favor of amendment. Vote 5/0/0, in favor of motion.

~ Chad Terry stated the school traffic warning lights are still not working and Police Officers are not at the school crossing, in the AM/PM 100% of the time. Marilyn was asked to speak to Chief Brown, on how to rectify situation.

VIII. *Accept & Sign Warrants:*

General Fund Warrants, FY 17-18: #35

Payroll Warrants: FY 17-18: #33 & #34

Dan Norwood moved to accept & sign warrants #33, #34, & #35. Chad Terry second. Vote 5/0/0, in favor.

IX. *Next Meeting Date:*

Town Officials meeting, Somesville, October 12th @ 5:00 PM

Special Town Meeting, Tuesday, October 24, 2017 @ 6:00 PM

RE: Purchase of Carolyn Hook Property

Regular Selectman Meeting immediately following Special Town Meeting, at SWH Fire Station

X. *Adjourn Meeting* – Ryan Donahue made a motion to adjourn Selectmen meeting at 8:05, Chad Terry, second. Vote 5/0/0, in favor.